

**OSCODA-WURTSMITH AIRPORT AUTHORITY
BOARD OF DIRECTORS
Board Meeting Minutes
September 10, 2020**

Keeping with intentions of Michigan Governor Executive Order Nos. 2020-21 and 2020-75, this meeting was conducted via internet-based website.

I. CHAIRMAN BOYAT CALLED THE MEETING TO ORDER AT 10:08 A.M.

II. ROLL CALL:

KEVIN BOYAT	PRESENT
KEVIN BELIVEAU	PRESENT
ROB HUEBEL	ABSENT
AARON WEED	PRESENT
JOHN SWISE	PRESENT
MIKE MUNSON	PRESENT
DAVE DAILEY	PRESENT

OTHERS PRESENT

GARY KELLAN – AIRPORT MANAGER
JACK BROWN – ASSISTANT AIRPORT MANAGER
BRENDA MCNEILL- ADMINISTRATIVE ASSISTANT
PATRICIA ALVORD- OSCODA PRESS
ROB EPPERT, ATTORNEY
MARK MILLER- PUBLIC COMMENT
LARY HOLLAND- PUBLIC COMMENT

III. ADOPTION OF AGENDA

Chairman Boyat called for adoption of the meeting agenda. Mr. Kellan requested the addition of an Action Item, “Bids for Vehicle Purchase”. Mr. Boyat called for adoption of the amended agenda.

Mr. Munson made a motion to adopt the agenda as amended. Mr. Dailey supported the motion. Mr. Munson, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Weed, Yes, Mr. Boyat, Yes. Motion carried.

IV. APPROVAL OF MINUTES – August 13, 2020 Regular Meeting

Chairman Boyat called for a motion to approve the August 13, 2020 meeting minutes.

Motion made by Mr. Munson to approve the August 13, 2020 meeting minutes as presented. Mr. Weed supported the motion. No further comments. Motion carried by voice vote.

A. Financial Activities Report for August 2020

Mr. Huebel and Mr. Kellan reviewed bank statements and financial transactions during August 2020. A list of bills processed for payment, totaling \$ 127,790.11 was provided to the board. Those transactions include a \$33,345.23 refund to Michigan Department of Transportation (MDOT) . That refund was for the amount underspent from an MDOT grant that was issued in support of paying the FAA for technical services during the 2018 runway resurfacing project. The report also includes paying \$12,956.75 for the recently approved purchase of a Tymco brand vacuum/sweeper truck.

Mr. Dailey made a motion to accept the August 2020 financial activities report as presented - - which includes payment transactions totaling \$ 127,790.11. Mr. Weed supported the motion. Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Weed, Yes, Mr. Munson, Yes, Mr. Boyat, Yes. Motion carried.

VI. Current Business

A. Bids for Vehicle Purchase

Mr. Kellan reported the 2021 Budget includes funding for purchasing a four-wheel drive truck to replace the Ford Escape. Two bids were received. The low bid was submitted by Zubek Motors to provide a 2021 Dodge 1500 Tradesman Quad Cab 4x4 for the amount of \$28,665.

Mr. Dailey made a motion to accept the purchase of the 2021 Dodge 1500 Tradesman Quad Cab 4x4 in the amount of \$28,665. Mr. Munson supported the motion. Mr. Swise, Yes, Mr. Beliveau, Yes, Mr. Weed, Yes, Mr. Munson, Yes, Mr. Dailey, Yes, Mr. Boyat, Yes. Motion carried.

VII. Airport Manager Comments

A. Iosco Apron Resurfacing

The concrete work is complete. The asphalt paving company will now install the surrounding asphalt tapered wedges. Mr. Kellan anticipates that work being complete during the week of September 21, 2020.

B. Building No. 5006 Demolition

Mr. Kellan estimated the demolition project to be approximately 33% complete. The contractor is expected to complete this project by the end of October 2020.

C. Taxiway E Resurfacing & Add on Work

Mr. Kellan reminded the Airport Board that the same asphalt company working on Losco Apron - Pyramid Paving will also be implementing the Taxiway 'E' pavement resurfacing project. Pyramid Paving intends to start working on Taxiway 'E' during the week of September 26, 2020.

Mr. Kellan reported having informed General Aviation Tenants about the need to close access between the General Aviation hangars and the runway during the Taxiway E repaving project. A few tenants have expressed interest in parking their aircraft elsewhere on the airfield in order to continue flying. Mr. Kellan reported that he has asked the Airport Authority's attorney to prepare some form of indemnification agreement for those General Aviation tenants to sign before leaving their aircraft outside at other locations.

Mr. Dailey asked if the same Contractor will be repairing the "blowout" section of asphalt. Mr. Kellan reported that there has been discussion with representatives of Pyramid Paving seeking to have that pavement repaired while on site. Mr. Kellan expects further discussion about this topic during the pre-construction meeting.

D. Site Readiness Planning

Mr. Kellan reminded the board the Airport is collaborating with Oscoda Township to investigate the existing infrastructure and potentially expanding infrastructure to serve additional industrial park development. The solicitation for proposals from Engineering and Planning companies has been completed by the Township. Mr. Kellan will be meeting with Oscoda Township Staff to review the engineering service proposals. They will also be meeting with the Airport Authority's attorney to finalize a "Lead Agency Agreement" which will define each party's responsibilities during project implementation.

E. Michigan Launch Initiative

Mr. Kellan reported on the collaboration of an exhibit booth while attending the North American Space Summit event that was held in Traverse City. Mr. Kellan commented on the event. He reported information being on point for the Airport's involvement in the spaceport development. In addition, Mr. Kellan reported there being technical presentations.

Mr. Kellan invited input from Mr. Munson, Mr. Weed and Mr. Dailey who also attended the event.

Mr. Munson reported hearing that the vertical launch being proposed for Marquette County is receiving a lot of negative publicity. He is hopeful that this type of negativity does not end up here.

Mr. Dailey added to Mr. Munson's comment in regard to the vertical launch site. It is his understanding that the local Township adopted a two-year moratorium on spaceport development. Mr. Dailey thanked Oscoda Township for staffing the booth at the event. Mr. Dailey agreed with Mr. Kellan regarding the presentations being technical. He added that he had positive communications with the people from the Upper Peninsula and the event had a positive outcome.

Mr. Weed commented that the seminars had a lot of good information such as how the satellites will be built. Mr. Weed said he made a lot of contacts with people from different areas. He said his overall impression was a lot of positivity over the horizontal launch being in Oscoda. Mr. Weed also added that even if Oscoda is not awarded a license, the event drew a lot of companies and interest in the Oscoda. That interest might potentially lead to other types of development in the area.

F. FBO Hangar Door Modifications

There are no further updates on this project at this time.

G. U.S. Air Force – Air Mobility Command Inquiry

Mr. Kellan reported being contacted by the U.S. Air Force Mobility Command with interest in performing an exercise at OWA during 2021. A site visit will take place in the near future.

H. Bldg. 60 Cell 4 Roof Covering

Mr. Kellan reported having initiated the Request for Proposals process in attempt to secure a new roof covering before the end of this construction season.

I. Perimeter Fence

Mr. Kellan reported having discussion with Mr. Brown regarding the perimeter fence and vegetation growth. Mr. Kellan and Mr. Brown will begin the process of putting together a Request for Proposals to secure bids from timber harvesting companies.

VIII. Public Comments

Ms. Patricial Alvord – Oscoda Press asked for clarification of what an “RFP” meant. Mr. Kellan clarified that it was a “Request for Proposals”.

Mr. Holland – Mr. Holland discussed a quick review of the google.com. He searched “spaceport” and found an article that Grand Traverse County former prison is in the running to become a space command control center. Mr. Holland said the article mentions Oscoda and Marquette. The more articles that are displayed in Michigan and outside of Michigan will continue to capture the attention of investors. Mr. Holland reported that we should never lose sight of local investment that are also happening simultaneously, and we should give attention to the various groups that are building in our community. Mr. Holland states he is taking pictures and showing some of the investments in the community and he will be sharing this with the board.

Mr. Miller – Attended the North American Space Summit. He recognized Mr. Kellan as a speaker. Mr. Miller will be forwarding to Mr. Kellan the contacts that he made while attending the Summit. He will also be sending an article from the New York times and an article from Alcona County.

IX. Closed Session for Attorney Client Privilege Discussion – Spaceport

Mr. Boyat called for a motion to enter into closed session to discuss the Spaceport.

Mr. Dailey made a motion to enter into closed session at 10:38 a.m. Mr. Weed supported the motion. Mr. Beliveau, Yes, Mr. Weed, Yes, Mr. Munson, Yes, Mr. Dailey, Yes, Mr. Swise, Yes, Mr. Boyat, Yes. Motion carried.

Mr. Boyat reported the Board has voted to come out of closed session @ 11:05 a.m.

X Review of Bills and Payments

September- Kevin Boyat

October- Kevin Beliveau

Mr. Boyat offered opportunity for Public Comment a second time.

Mr. Miller recognized Mr. Dailey for his continuing efforts on behalf of the Airport at the recent North American Space Summit in Traverse City.

Mr. Dailey thanked the Board for allowing him to attend the North American Space Summit in Traverse City.

XI. Adjournment

Mr. Munson made a motion to adjourn. Support was provided by Mr. Beliveau. All in favor, the meeting was adjourned by voice vote at 11:08 a.m.

Prepared by Brenda McNeill, Administrative Assistant
Respectfully submitted by Gary Kellan, OWAA Board Secretary